

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.**

PRESENT:

- | | |
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| ___ LARRY JOHNSON, CHAIRMAN | ___ BARB DIEHL, BOROUGH MANAGER |
| ___ MICHAEL TAYLOR, 1 ST VICE CHAIRMAN | ___ BEVERLY GELLER, BOROUGH SECRETARY |
| ___ CHRIS BULLINGTON, 2 ND VICE CHAIRMAN/TREASURER | ___ MISTY HIZER, ASST. BOROUGH SECRETARY |
| ___ AARON BERKEBILE, SECRETARY | ___ JOHN FLICK, WASTEWATER ASST. SUPT. |
| ___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER | ___ STEVEN FLETCHER, SMAI OPERATOR |
| ___ DEAN CRABTREE, AUTHORITY SOLICITOR | ___ TIM COOPER, AUTHORITY ENGINEER |

OTHERS PRESENT:

CALL TO ORDER.

MINUTES OF MEETING(S): Regular February 20, 2018 Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

CHECKS: February 21, 2018 to March 20, 2018

To approve the following list of checks paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

TREASURER’S REPORT: March 20, 2018 Treasurer Report and Requisition #3 (2018) to transfer \$55,131.⁰⁰ from Fund 10 to Fund 8.

To approve the Treasurer’s Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

BID OPENINGS (if any):

VISITORS RECOGNIZED:

NAME:

TOPIC:

OLD AUTHORITY BUSINESS:

- Discussion on Agreement with Bedford Township Municipal Authority
 - Initial ‘Mark-up’ of Agreement is being worked on (Michael Taylor and Manager Diehl) – was sent to Engineer Cooper and Solicitor Crabtree for further comments, suggestions. *Plan is to have document ready for March meeting with the BTMA (Wed., March 28th @ 8am).*

SOLICITOR’S REPORT:

BOROUGH MANAGER’S REPORT:

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
2. As a follow-up:
 - Members of Council & the Water Authority would like to get together with you to begin discussions on possibly combining the Water Authority/Municipal Authority (into one new Municipal Authority overseeing Water/Sewer/Stormwater) and eventually creating a new infrastructure team amongst the employees once this is complete. Because there was mention at one point of this possibly taking a few years – they want to start the early steps now. This new committee would consist of 2-3 members from Council and 2 from each Authority.
 - Dean Crabtree’s response was that he would be glad to be part of these meetings. One of the main issues he mentioned was how to handle the existing debt of the 2 existing Authorities. His suggestion was that we have Jens Damgaard or someone else from Rhodes & Sinon at the first meeting or at least one of the early meetings to address this issue.
 - Back on February 21, 2017 – the Authority approved to have Mr. Bullington and Mr. Taylor sit on the Committee to begin discussions on combining the Water and Municipal Authorities.
 - *The initial meeting is currently scheduled for Monday, March 26th @ 4pm.*

ASSISTANT SUPERINTENDENT’S REPORT (John Flick):

- Plant is operating well.
- We’ve been working on a problem with the boiler. It’s been tripping out while running on gas.
- Received new bulbs for UV System and started replacing them in the south channel
- We had a watchdog timer go bad in the south channel. Fortunately had one on hand and replaced it.
- We’ve been utilizing the north channel for a week and a half and finally had the first failure with it.
- After checking wiring, we switched out the new ballast for an old one and it’s working. Puzzling.
- March 19, 2018 - we set out the portable pH meters. One is at Kennametal and the other is located at the intersection in Belden.
- The laboratory furnace finally failed beyond our repair. I have personally fixed it 4 times.
- Testing is being done as needed and industrial samples have been collected for March.
- We still continue to sample Kennametal and run tests with our normal procedure on Wednesday.

- On Friday, February 23 - the main influent pump #1 was making a lot of noise and the main pipes that carry the influent were hot to touch. It was discovered that something was obstructing the inlet side. On Sunday, Feb 25th - the 2 pumps in operation were at full capacity so I decided to go after obstruction. We found a 4-inch pvc fitting to be the problem.
- Normal maintenance is being kept up with and we are holding off on some quarterly and yearly services to show to new hire.
- We have received our new tractor and loader.
- Will share info on portable samplers.
- Want to discuss some info the operator at Kennametal shared with us.
- We have replaced all but one hangar that broke when raw influent pump plugged.
- Had a bearing assembly go bad on the main control heat pump and 2 days later a coupler went bad on the heat pump for digester #3.

ENGINEER'S REPORT:

1. 2017 SANITARY SEWER REPLACEMENT PROJECT

- D. J. Wisor is aware there are still a few issues with minor settlement in some yards where laterals were replaced that will need to be addressed in the Spring. We felt this would be best to allow them to go through the Winter to see if they settle any more. We are retaining \$5,000.00 until the Spring until the laterals mentioned above are addressed.

2. 2018 SANITARY SEWER REPLACEMENT PROJECT

- We will be opening bids on April 3rd and will come to the April Authority meeting with a recommendation for awarding the contract. There are a few easements needed to ensure that all homes are satisfactorily connected to the system and we have forwarded easement plats to Attorney Crabtree. There are a few other minor issues remaining to be addressed before we can advertise for bids. We would expect construction to be underway by early June.

3. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- We have completed our preliminary surveying and design and will be moving into the final design phase. We expect to have the design and permitting completed by early fall and should be in position to submit a PENNVEST application for funding in November for approval at PENNVEST's January meeting. That would get construction started in the spring of 2019.

- For reference, below is the proposed timeline we previously discussed:

<u>Task</u>	<u>Projected Completion Date</u>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*
Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*

Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.

4. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority received DEP planning approval for the Old Bedford Village pump station capacity increase and the design and permit applications for construction have been submitted to DEP for approval.

- The BTMA recently approved the installation of meters at 6 additional pump stations in their system.

5. BTMA AREA 4- CAMP SUNSHINE

- Construction on the Camp Sunshine project began on November 20th, with Guyer Brothers as the contractor. It is expected the project will be complete by late Summer of 2018 if all goes well. However, the actual contract time is one year. Work has been slowed somewhat recently by the weather and flooding.

6. BTMA AREAS 5 & 6- CARA HEIGHTS/SUNRISE TERRACE & SUNNYBROOK/ HAFER

- The BTMA authorized Stiffler McGraw to initiate the design of these sanitary sewer extensions that will add approximately 150 customers to the system. We are currently in the very early stages of the design. The design is expected to be complete by late 2018 and construction could potentially start sometime in late 2019 or early 2020 depending on permitting and funding.

NEW AUTHORITY BUSINESS:

CHAIRPERSON'S BUSINESS:

ADJOURNMENT: Motion by: _____

REMINDERS:

Next Authority Meeting ~ Tuesday, April 17th @ 11am

Combining Authority Meeting ~ Monday, March 26th @ 8am (Borough Fire Hall)

Meeting with Township ~ Wednesday, March 28th @ 8am (Township Building)

MABB Bid Openings ~ Tuesday, April 3rd @ 11am