

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.**

PRESENT:

- | | |
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| ___ LARRY JOHNSON, CHAIRMAN | ___ BARB DIEHL, BOROUGH MANAGER |
| ___ MICHAEL TAYLOR, 1 ST VICE CHAIRMAN | ___ BEVERLY GELLER, BOROUGH SECRETARY |
| ___ CHRIS BULLINGTON, 2 ND VICE CHAIRMAN/TREASURER | ___ MISTY HIZER, ASST. BOROUGH SECRETARY |
| ___ AARON BERKEBILE, SECRETARY | ___ JOHN FLICK, WASTEWATER ASST. SUPT. |
| ___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER | ___ STEVEN FLETCHER, SMAI OPERATOR |
| ___ DEAN CRABTREE, AUTHORITY SOLICITOR | ___ TIM COOPER, AUTHORITY ENGINEER |

OTHERS PRESENT:

CALL TO ORDER.

MINUTES OF MEETING(S): Regular March 20, 2018 Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

CHECKS: March 21, 2018 to April 17, 2018

To approve the following list of checks paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

TREASURER’S REPORT: April 17, 2018 Treasurer Report and Requisition #4 (2018) to transfer \$55,131.⁰⁰ from Fund 10 to Fund 8.

To approve the Treasurer’s Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

BID OPENINGS (if any):

VISITORS RECOGNIZED:

NAME:

TOPIC:

OLD AUTHORITY BUSINESS:

- Discussion on Agreement with Bedford Township Municipal Authority

SOLICITOR'S REPORT:

BOROUGH MANAGER'S REPORT:

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
2. As a follow-up:
 - Continued discussions on possibly combining the Water Authority/Municipal Authority (into one new Municipal Authority overseeing Water/Sewer/Stormwater).
 - Back on February 20, 2017 – the Authority approved to have Mr. Bullington and Mr. Taylor sit on the Committee to begin discussions on combining the Water and Municipal Authorities.
 - The initial meeting was held on Monday, March 26th @ 4pm.
 - Attached is a DRAFT of the Memorandum of Understanding (MOU) as well as the MABB Transfer Letter (for Jens Damgaard).
3. Chapter 94 Report – submitted by Mike McClain (SMAI) – prepared and was ready to send to Harrisburg on Wed., March 28th.

SUPERINTENDENT'S REPORT (John Flick):

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ENGINEER'S REPORT:

1. 2017 SANITARY SEWER REPLACEMENT PROJECT

- D. J. Wisor should be coming in May to address a few issues with minor settlement in some yards where laterals were replaced. We are retaining \$5,000.00 until the laterals mentioned above are addressed. We would expect them to address these issues before they start on the 2018 project.

2. 2018 SANITARY SEWER REPLACEMENT PROJECT

- We opened bids on April 3rd and the low bidder on the contract was D.J. Wisor & Sons in the amount of \$409,070.00. We recommend awarding the contract to D.J. Wisor. There are a few easements needed before we can issue the notice to proceed which I will confirm with Attorney Crabtree to see if they have been secured. We expect construction to be underway by early June and completed by the end of August.

3. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- We are now into the final design phase and doing some additional investigative work to determine how some buildings are connected to the existing sewer. We expect to have the design and permitting

completed by early fall and should be in position to submit a PENNVEST application for funding in November for approval at PENNVEST's January meeting. That would get construction started in the spring of 2019.

- For reference, below is the proposed timeline we previously discussed:

<u>Task</u>	<u>Projected Completion Date</u>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*
Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*
Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.

4. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority received DEP planning approval for the Old Bedford Village pump station capacity increase and the design and permit applications for construction have been submitted to DEP for approval. They submitted an application for a small facilities grant and hope to hear the results for that soon.

- The BTMA recently approved the installation of meters at 6 additional pump stations in their system and have authorized Stiffler McGraw to size and design the installations.

5. BTMA AREA 4- CAMP SUNSHINE

- Construction on the Camp Sunshine project began on November 20th, with Guyer Brothers as the contractor. It is expected the project will be complete by late Summer of 2018 if all goes well. However, the actual contract time is one year. Work has been getting caught up after several delays due to weather and is now well ahead of schedule.

6. BTMA AREAS 5 & 6- CARA HEIGHTS/SUNRISE TERRACE & SUNNYBROOK/ HAFER

- The BTMA authorized Stiffler McGraw to initiate the design of these sanitary sewer extensions that will add approximately 150 customers to the system. We are currently in the very early stages of the design. The design is expected to be complete by late 2018 and construction could potentially start sometime in late 2019 or early 2020 depending on permitting and funding.

April 17, 2018

NEW AUTHORITY BUSINESS:

CHAIRPERSON'S BUSINESS:

ADJOURNMENT: Motion by: _____

REMINDERS:

Next Authority Meeting ~ Tuesday, May 15th @ 11am