

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met on the above date with Members Larry Johnson, Aaron Berkebile, Michael Taylor and Scott Moxley present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent John Flick and Timothy Cooper P.E. of Stiffler, McGraw & Associates, Inc. were also in attendance. Steven Fletcher, Operator, Stiffler, McGraw & Associates, Inc. was absent.

Motion by Mr. Moxley, seconded by Mr. Berkebile, to approve the Minutes of the February 20, 2018 Meeting. Motion passed by unanimous vote (4-0).

Motion by Mr. Moxley, seconded by Mr. Taylor, to approve the list of checks from February 21, 2018 through March, 2018 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (4-0).

Motion by Mr. Berkebile, seconded by Mr. Taylor, to approve the March 20, 2018 Treasurer's Report and Requisition 03-2018 (\$55,131.00) transferring funds from Fund 10 into Fund 08. Motion was carried by unanimous vote (4-0).

Solicitor Crabtree arrived at 11:06 am.

Solicitor Crabtree noted that he is still working on a draft of an updated agreement to be presented at the joint meeting scheduled for March 28, 2018 with the Bedford Township Municipal Authority (BTMA). The Authority would like the new agreement to encompass the two current agreements.

Manager Diehl that she along with Mr. Johnson, Mr. Taylor and Amy Melius, BTMA Manager, met in regards to a malfunctioning high flow meter that provides water service to the Omni Bedford Springs. The subject will be discussed in further detail at the joint meeting with the BTMA on March 28, 2018.

Authority Member Chris Bullington arrived at 11:10 am.

Manager Diehl shared that no update was received from Lee Stinnett in regards to MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.

Manager Diehl shared that Members of Council & the Water Authority will begin discussions on combining the Water Authority/Municipal Authority (into one new Municipal Authority overseeing Water/Sewer/Stormwater) and eventually creating a new infrastructure team amongst the employees once this is complete. This new committee will consist of 2-3 members from Council and 2 from each Authority. Solicitor Crabtree will be part of these meetings. Mr. Bullington and Mr. Taylor will sit on the Committee to represent the Municipal Authority. The initial meeting is scheduled for March 26, 2018 at 4 pm.

SUPERINTENDENT'S REPORT:

- Plant is operating well.
- We've been working on a problem with the boiler. It's been tripping out while running on gas.
- Received new bulbs for UV System and started replacing them in the south channel
- We had a watchdog timer go bad in the south channel. Fortunately had one on hand and replaced it.
- We've been utilizing the north channel for a week and a half and finally had the first failure with it.
- After checking wiring, we switched out the new ballast for an old one and it's working. Puzzling.
- March 19, 2018 - we set out the portable pH meters. One is at Kennametal and the other is located at the intersection in Belden.
- The laboratory furnace finally failed beyond our repair. I have personally fixed it 4 times.
- Testing is being done as needed and industrial samples have been collected for March.
- We still continue to sample Kennametal and run tests with our normal procedure on Wednesday. On Friday, February 23 - the main influent pump #1 was making a lot of noise and the main pipes that carry the influent were hot to touch. It was discovered that something was obstructing the inlet side. On Sunday, Feb 25th - the 2 pumps in operation were at full capacity so I decided to go after obstruction. We found a 4-inch pvc fitting to be the problem.
- Normal maintenance is being kept up with and we are holding off on some quarterly and yearly services to show to new hire.
- We have received our new tractor and loader.
- Will share info on portable samplers.
- Want to discuss some info the operator at Kennametal shared with us.
- We have replaced all but one hangar that broke when raw influent pump plugged.
- Had a bearing assembly go bad on the main control heat pump and 2 days later a coupler went bad on the heat pump for digester #3.

Motion was made by Mr. Berkebile, seconded by Mr. Taylor, to approve the purchase of a portable sampling meter at the approximate cost of \$1,600. Motion was carried by unanimous vote (5-0).

ENGINEER'S REPORT

1. 2017 SANITARY SEWER REPLACEMENT PROJECT

- D. J. Wisor is aware there are still a few issues with minor settlement in some yards where laterals were replaced that will need to be addressed in the Spring. We felt this would be best to allow them to go through the Winter to see if they settle any more. We are retaining \$5,000.00 until the Spring until the laterals mentioned above are addressed.

2. 2018 SANITARY SEWER REPLACEMENT PROJECT

- We will be opening bids on April 3rd and will come to the April Authority meeting with a recommendation for awarding the contract. There are a few easements needed to ensure that all homes are satisfactorily connected to the system and we have forwarded easement plats to Attorney Crabtree. There are a few other minor issues remaining to be addressed before we can advertise for bids. We would expect construction to be underway by early June.

3. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- We have completed our preliminary surveying and design and will be moving into the final design phase. We expect to have the design and permitting completed by early fall and should be in position to submit a PENNVEST application for funding in November for approval at PENNVEST's January meeting. That would get construction started in the spring of 2019.

- For reference, below is the proposed timeline we previously discussed:

<u>Task</u>	<u>Projected Completion Date</u>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*
Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*
Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.

4. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority received DEP planning approval for the Old Bedford Village pump station capacity increase and the design and permit applications for construction have been submitted to DEP for approval.

- The BTMA recently approved the installation of meters at 6 additional pump stations in their system.

5. BTMA AREA 4- CAMP SUNSHINE

- Construction on the Camp Sunshine project began on November 20th, with Guyer Brothers as the contractor. It is expected the project will be complete by late Summer of 2018 if all goes well. However, the actual contract time is one year. Work has been slowed somewhat recently by the weather and flooding.

March 20, 2018

6. BTMA AREAS 5 & 6- CARA HEIGHTS/SUNRISE TERRACE & SUNNYBROOK/ HAFER

- The BTMA authorized Stiffler McGraw to initiate the design of these sanitary sewer extensions that will add approximately 150 customers to the system. We are currently in the very early stages of the design. The design is expected to be complete by late 2018 and construction could potentially start sometime in late 2019 or early 2020 depending on permitting and funding.

There being no further business, a motion to adjourn was made at 12:13 pm.