

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.**

PRESENT:

___ LARRY JOHNSON, CHAIRMAN	___ BARB DIEHL, BOROUGH MANAGER
___ MICHAEL TAYLOR, 1 ST VICE CHAIRMAN	___ BEVERLY GELLER, BOROUGH SECRETARY
___ CHRIS BULLINGTON, 2 ND VICE CHAIRMAN/TREASURER	___ MISTY HIZER, ASST. BOROUGH SECRETARY
___ AARON BERKEBILE, SECRETARY	___ JOHN FLICK, WASTEWATER ASST. SUPT.
___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER	___ TIM COOPER, AUTHORITY ENGINEER
___ DEAN CRABTREE, AUTHORITY SOLICITOR	

OTHERS PRESENT:

CALL TO ORDER.

MINUTES OF MEETING(S): Regular June 19, 2018 Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

CHECKS: June 19, 2018 to July 17, 2018

To approve the following list of checks paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

TREASURER’S REPORT: July 17, 2018 Treasurer Report and Requisition #8 (2018) to transfer \$55,131.⁰⁰ from Fund 10 to Fund 8.

To approve the Treasurer’s Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

BID OPENINGS (if any):

VISITORS RECOGNIZED:

NAME:

TOPIC:

OLD AUTHORITY BUSINESS:

- Discussion on Agreement with Bedford Township Municipal Authority

SOLICITOR'S REPORT:

BOROUGH MANAGER'S REPORT:

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
Final Settlement Agreement from opposing counsel – need signatures and notarization.

2. As a follow-up:

- Continued discussions on possibly combining the Water Authority/Municipal Authority (into one new Municipal Authority overseeing Water/Sewer/Stormwater).
 - Back on February 20, 2017 – the Authority approved to have Mr. Bullington and Mr. Taylor sit on the Committee to begin discussions on combining the Water and Municipal Authorities.
 - The initial meeting was held on Monday, March 26th @ 4pm.
 - Second meeting was held on Tuesday, May 29th @ 4pm.
 - Final version of the Memorandum of Understanding (MOU) as well as the MABB Transfer Letter (for Jens Damgaard) was distributed amongst all members.
 - Conference Call with PMRS representatives – on Thursday, May 31st @ 9am. Their next move is to conduct a case study on the pension plans and to merge the plans into one.
 - Meeting with AFSCME Union (Margaret Smolko) – on Thursday, May 31st at 10am. They will contact us to have another meeting once they've had the opportunity to discuss our MOU with the union employees.
 - Next steps: New Authority Members (7) need to be chosen. New Authority will meet to discuss changes. Solicitor Crabtree works with Jens Damgaard to perform record search of all Water Authority assets. Manager Diehl provides Jens Damgaard with necessary documents. Engineer(s) work to change necessary permits, license, etc. Jens Damgaard to work on necessary Agreements, Resolutions, etc.
 - Council voted on Monday, July 2nd on the following appointments to the new Combined Authority (overseeing Water, Sewer & Stormwater) - Effective October 1, 2018 - Municipal Authority of the Borough of Bedford (MABB) Members will be:
 - Michael Taylor Term Ends: 01-2019
 - Larry Johnson Term Ends: 01-2020
 - Scott Moxley Term Ends: 01-2021
 - Chris Bullington Term Ends: 01-2022
 - Larry Myers Term Ends: 01-2023
 - Matt Bullington Term Ends: 01-2022
 - Jeremy Speicher Term Ends: 01-2021

*Fulfilling remainder of Aaron Berkebile's term
Joining with a staggered 4-year term
Joining with a staggered 3-year term*

SUPERINTENDENT’S REPORT (John Flick):

- Plant is operating well and putting out some good numbers. The influent flows are coming back down and are finally under a million gallons a day. I have one more tank to switch over to ORP (oxygen reduction potential) for controlling. This seems to work rather well with the NO2 and NO3 removal.
- With the holiday this week we are doing our main testing on Sunday and Thursday.
- The placement of the camera system in the plant is progressing well.
- The remote computer for the Scada system that is labeled as RTU 1 has failed again. I just had Jeff down not too long ago because it would not restart and it’s doing the same thing again. I feel as though they should replace this one for it’s the only one that is doing this and it costs us every time it happens.
- We received our VFD back from the repair facility and it was deemed unrepairable. With this particular unit being obsolete there is a model above it that is a direct replacement without having to do any modifications to the motor control center. I was thinking about this and spoke with Engineer Cooper about this and think it may be a good idea to purchase 2 of these units. The reason I say this is - this fall they are not producing that model either and if need be we would have an extra one on hand and not have to contend with possibly modifying current cabinets to upgrade to new models.
- We have one test left with our annual ERA sampling then I will be able to file that and move on to the annual WETT test.
- I am working on other industries for sampling and testing and also Kennametal will be shut down this week so they are not sampling their effluent this week.

ENGINEER’S REPORT:

1. 2018 SANITARY SEWER REPLACEMENT PROJECT

- D.J. Wisor & Sons began work on the contract on June 11th and the work has been progressing well. Pay Estimate No. 1 in the amount of **\$71,107.29** was received for the Authority’s approval.

Motion _____ Second _____ Vote (____ - ____)

2. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- We are continuing on the final design phase and still have some additional investigative work to determine how a few buildings are connected to the existing sewer. We expect to have the design and permitting completed by early fall and should be in position to submit a PENNVEST application for funding in November for approval at PENNVEST’s January meeting. That would get construction started in the spring of 2019.

- For reference, below is the proposed timeline we previously discussed:

<u>Task</u>	<u>Projected Completion Date</u>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019
Complete Acquisition of Easements	September 15, 2019
Receive PENNVEST Funding Offer	October 31, 2019
Advertise for Construction Bids	January 1, 2020
Open Construction Bids	February 15, 2020

Award Contract for Construction	March 15, 2020
PENNVEST Loan Closing	April 15, 2020
Issue Notice to Proceed for Construction	April 30, 2020
Complete Construction of Phase 1 Improvements	July 30, 2021
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022
Complete Private Lateral Repairs	November 30, 2022
Abandon CSO	December 31, 2022

- We have provided our preliminary alignments to Barb for review and we will be discussing the paving to be completed as part of the project in various areas of the Borough. We will also be looking at areas where it may be advisable to also replace water lines and storm sewers before the streets are paved. We will also look at areas where handicap ramps may be needed. This additional work could potentially delay the submittal to PENNVEST to early 2019, which is still well ahead of schedule.

3. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority received DEP Construction Permit approval for the Old Bedford Village pump station capacity increase and are waiting for approval of a DEP Chapter 106 permit application for construction within a floodplain. They submitted for a small facilities grant from DCED and hope to hear the results for that in the next couple of months.

- The BTMA approved the installation of meters at 6 additional pump stations in their system. The contract has been advertised for bids to be opened on August 15, 2018.

4. BTMA AREA 4- CAMP SUNSHINE

- Construction on the Camp Sunshine project began on November 20th, with Guyer Brothers as the contractor. It is expected the project will be complete by early Fall of 2018 if all goes well. However, the actual contract time is one year. Work has had several delays due to weather and high groundwater conditions, but is still well ahead of schedule. Little to no work has been completed in the last month, but Guyers did move a pipe crew back on site this week.

5. BTMA AREAS 5 & 6- CARA HEIGHTS/SUNRISE TERRACE & SUNNYBROOK/ HAFER

- Stiffler McGraw is currently working on preliminary design of these sanitary sewer extensions that will add approximately 150 customers to the system. We are currently in the early stages of the design. The design is expected to be complete by late 2018 and construction could potentially start sometime in late 2019 or early 2020 depending on permitting and funding.

6. INDUSTRIAL DISCHARGE LIMITS AND PRETREATMENT

- We have compiled a list of organizations that release industrial discharge into the sanitary sewer and are working on updating the limits and requirements. We provided a draft of the updated requirements for you to review and comment on at last month's meeting. Are there any questions or concerns on the proposed requirements? This information will be used to develop a plan for periodic monitoring of all industrial dischargers. The cost of this plan is being split evenly between the MABB and BTMA.

- We had a tour of the Kennametal facility on June 26th. They provided a draft of their plan for review prior to the meeting and we were very disappointed with the progress of the plan. At the meeting, we told them that we want to see a plan with a schedule for correcting the situation by September 1, 2018. If a plan has not been provided, we will discontinue accepting industrial waste from the facility.

7. TREATMENT PLANT ORGANIC RE-RATING

- As you will recall from last month, we completed and submitted the DEP permit application to re-rate the Wastewater Treatment plant organically. However, after submitting the forms that DEP told us to submit for the rerating, the DEP came back and said they wanted several additional forms to be submitted. We completed the additional forms this month and the information has been submitted. We are requesting that the permit be increased from 2100 lbs/day to 3000 lbs/day.

NEW AUTHORITY BUSINESS:

CHAIRPERSON'S BUSINESS:

ADJOURNMENT: Motion by: _____

REMINDERS:

Next Authority Meeting ~ Tuesday, August 21, 2018 @ 11am