

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD  
MONTHLY MEETING AGENDA  
11:00 A.M.**

**PRESENT:**

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| ___ LARRY JOHNSON, CHAIRMAN                                   | ___ BARB DIEHL, BOROUGH MANAGER          |
| ___ MICHAEL TAYLOR, 1 <sup>ST</sup> VICE CHAIRMAN             | ___ BEVERLY GELLER, BOROUGH SECRETARY    |
| ___ CHRIS BULLINGTON, 2 <sup>ND</sup> VICE CHAIRMAN/TREASURER | ___ MISTY HIZER, ASST. BOROUGH SECRETARY |
| ___ AARON BERKEBILE, SECRETARY                                | ___ JOHN FLICK, WASTEWATER ASST. SUPT.   |
| ___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER             | ___ TIM COOPER, AUTHORITY ENGINEER       |
| ___ DEAN CRABTREE, AUTHORITY SOLICITOR                        |  |

**OTHERS PRESENT:**

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**CALL TO ORDER.**

**MINUTES OF MEETING(S):** Regular July 17, 2018 Meeting and Special Meeting held on Monday, July 30, 2018.

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Modifications:

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**CHECKS:** July 17, 2018 to August 21, 2018

To approve the following list of checks paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Modifications:

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**TREASURER’S REPORT:** August 21, 2018 Treasurer Report and Requisition #9 (2018) to transfer \$55,131.<sup>00</sup> from Fund 10 to Fund 8.

To approve the Treasurer’s Report.

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Modifications:

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**BID OPENINGS (if any):**

**VISITORS RECOGNIZED:**

**NAME:**

**TOPIC:**

**OLD AUTHORITY BUSINESS:**

- Discussion on Agreement with Bedford Township Municipal Authority
- Discussion on email received from BTMA on 08/08/18 re: Omni payment/settlement
- Discussion on CSO – occurrence from discharge on Friday, August 3<sup>rd</sup>

**SOLICITOR’S REPORT:**

**BOROUGH MANAGER’S REPORT:**

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
  - Email received from Lee Stinnett on 08/20/18 – confirmation that all parties have executed the settlement agreement and that checks would be forwarded to the authority.
  
2. As a follow-up:
  - Continued discussions on combining the Water Authority/Municipal Authority (into one new Municipal Authority overseeing Water/Sewer/Stormwater).
    - Special Meeting held on Monday, July 30<sup>th</sup> @ 4:30pm
    - Next Meeting to be held on Wednesday, August 22<sup>nd</sup> @ 4:30pm

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

- Motion to approve and sign Resolution No. 03-2018 authorizing and approving a Water System Transfer Agreement between this authority and the Bedford Borough Water Authority and a Management Agreement (Water System) between this authority and the Borough of Bedford; authorizing the signing and delivery of said agreements on behalf of this authority; and authorizing other related documents and actions.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

- Motion to approve and sign the Articles of Amendment – in compliance with the Municipality Authorities Act (submitted to the Secretary of the Commonwealth of Pennsylvania).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

- Motion to approve and sign documentation to be submitted to the Secretary of the Commonwealth of Pennsylvania – providing names and addresses of the current members and officers of the Authority.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

**SUPERINTENDENT’S REPORT (John Flick):**

- Plant is operating well and SBR tanks are recovering from toxic influent the week of 7/16/2018
- Biological life was affected dramatically from this influent causing us to lose well over 75% of the biological community
- Reseeded tanks with bugs from Pollutech seemed to help out
- Switched out drive motor on auger unit in headworks. Replacement for failed motor
- Both VFD’s have been switched out with replacements
- We have cleaned both mag meters on the primary sludge lines
- Waiting on the approval with DEP lab accreditation for switch of supervisory role
- Notice of violation from DEP labs accreditation for Supervisor role not being switched
- CSO issues from outfall
- Controller on boiler has failed and won’t allow the boiler to fire
- Spent the day with Mr. McClain from SMAI going through all of our lab manuals and making a list of things that I need to get updated
- Ongoing industrial issues --- Kennametal and Defiance Metals
- Dustin Shaffer is working out well in the trainee position and going to start training for weekend work
- Caleb Wagoner is doing well in the lab and is scheduled for a class to further his training in the lab
- Normal plant maintenance is being kept up and all seems to be well

**ENGINEER’S REPORT:**

**1. 2018 SANITARY SEWER REPLACEMENT PROJECT**

- D.J. Wisor & Sons began work on the contract on June 11<sup>th</sup> and the work has been progressing well. They are beginning to work on final restoration. Pay Estimate No. 2 in the amount of **\$185,400.96** was received for the Authority’s approval.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

**2. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT**

- We are continuing on the final design phase and are waiting for some information from Bo Ford on how a few buildings are connected to the existing sewer. We expect to have the design and permitting completed by the end of September and intend be in position to submit a PENNVEST application for funding by October 31<sup>st</sup> for approval at PENNVEST’s January meeting. That would get construction started in the spring of 2019.

- For reference, below is the proposed timeline we previously discussed:

<b><u>Task</u></b>	<b><u>Projected Completion Date</u></b>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019

Submit PENNVEST Funding Application	August 1, 2019
Complete Acquisition of Easements	September 15, 2019
Receive PENNVEST Funding Offer	October 31, 2019
Advertise for Construction Bids	January 1, 2020
Open Construction Bids	February 15, 2020
Award Contract for Construction	March 15, 2020
PENNVEST Loan Closing	April 15, 2020
Issue Notice to Proceed for Construction	April 30, 2020
Complete Construction of Phase 1 Improvements	July 30, 2021
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022
Complete Private Lateral Repairs	November 30, 2022
Abandon CSO	December 31, 2022

- We have met with Brad Foor and Bo Ford to discuss areas where it may be advisable to also replace water lines and storm sewers before the streets are overlaid. We will also look at areas where handicap ramps may be needed. This additional work could potentially delay the submittal to PENNVEST to the next submittal deadline of February 6<sup>th</sup>, which is still well ahead of schedule. However, if a decision can be made now to include the water lines, we will do whatever we can to complete the design so that the October 31<sup>st</sup> submittal deadline can be met. Manager Diehl gave us the go ahead to set up a planning consultation with PENNVEST to discuss the possibly of obtaining financing for the water line replacement as well. The meeting has been set for Monday August 27<sup>th</sup> at 10:30 am, in the Borough Building.

### **3. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT**

- The Bedford Township Municipal Authority received DEP Construction Permit approval for the Old Bedford Village pump station capacity increase and are waiting for approval of a DEP Chapter 106 permit application for construction within a floodplain. They submitted for a small facilities grant from DCED and hope to hear the results for that in the next couple of months.

- The BTMA approved the installation of meters at 6 additional pump stations in their system and opened bids on August 15, 2018. They will discuss the award of the bid at their next meeting on September 5<sup>th</sup>.

### **4. BTMA AREA 4- CAMP SUNSHINE**

- Construction on the Camp Sunshine project began on November 20<sup>th</sup>, with Guyer Brothers as the contractor. It is expected the project will be complete by the end of September if all goes well. However, the actual contract time is one year. Work has had several delays due to weather and high groundwater conditions, but is still well ahead of schedule. Guyers did move a pipe crew back on site this month and they have been able to make some progress. Most of the new customers are not likely to connect until the spring of 2019.

### **5. BTMA AREAS 5 & 6- CARA HEIGHTS/SUNRISE TERRACE & SUNNYBROOK/ HAFER**

- Stiffler McGraw is currently working on preliminary design of these sanitary sewer extensions that will add approximately 150 customers to the system. The design is expected to be complete by early 2019 and construction could potentially start sometime in early 2020 depending on permitting and funding.

## **6. INDUSTRIAL DISCHARGE LIMITS AND PRETREATMENT**

- We prepared an update of the limits and requirements for organizations that release industrial discharge into the sanitary sewer and provided a draft of the updated requirements for you to review. The Township Municipal Authority is prepared to adopt the new regulations. Are there any questions or concerns on the proposed requirements? We would like to implement this by the end of the year and develop a plan for periodic monitoring of all industrial dischargers. The cost of this plan is being split evenly between the MABB and BTMA.

- We had representatives of Kennametal tour the Wastewater Treatment plant on August 14<sup>th</sup>. We discussed the status of their plan and it appears they are making some progress, but still not moving as fast as we would like to see. It appears they will only have a draft of the plan, with a schedule for correcting the situation, to us by our deadline of September 1, 2018. But that plan is not likely to have corporate approval by that date. We will continue to work with them and accept their flow as long as they continue to show us they are making progress toward a solution.

## **7. TREATMENT PLANT ORGANIC RE-RATING**

- We submitted the DEP permit application to re-rate the Wastewater Treatment plant organically last month and responded to questions from DEP this month. We are requesting that the permit be increased from 2100 lbs/day to 3000 lbs/day, and we expect that to be approved by DEP.

**NEW AUTHORITY BUSINESS:**

**CHAIRPERSON'S BUSINESS:**

**ADJOURNMENT:** Motion by: \_\_\_\_\_

### **REMINDERS:**

*Special Meeting of the MABB – Wednesday, August 22<sup>nd</sup> @ 4:30pm*

*Next Authority Meeting ~ Tuesday, September 18<sup>th</sup> @ 11am*

*Meeting between MABB & BTMA ~ Wednesday, September 26<sup>th</sup> @ 8am (Township Bldg)*