

August 21, 2018

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met on the above date at 11:02 a.m. with Members Larry Johnson, Michael Taylor, Chris Bullington and Scott Moxley present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent John Flick, Timothy Cooper P.E. of Stiffler, McGraw & Associates, Inc. and Solicitor Dean Crabtree were also in attendance. Authority Member Aaron Berkebile and Assistant Borough Secretary Misty Hizer were absent.

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the Minutes of the July 17, 2018 Meeting and Special Meeting held on Monday, July 30, 2018. Motion passed by unanimous vote (4-0).

Motion by Mr. Bullington, seconded by Mr. Taylor, to approve the list of checks from July 18, 2018 through August 21, 2018 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (4-0).

Motion by Mr. Moxley, seconded by Mr. Bullington, to approve the August 21, 2018 Treasurer's Report and Requisition 09-2018 (\$55,131.00) transferring funds from Fund 10 into Fund 08. Motion was carried by unanimous vote (4-0).

Manager Diehl shared that the proposed updated Agreement with the Bedford Township Municipal Authority (BTMA) was forwarded to them for review prior to the September 26, 2018 meeting.

Authority Members discussed an email received from BTMA in regards to a payment / settlement for the non-functioning sewer meter at Omni Bedford Springs. BTMA accepted \$80,000.00 from the Omni Bedford Springs. Solicitor Crabtree reminded the Authority Members that there is a four (4) year statute of limitations and litigation is never quick, easy or inexpensive.

During the discussion, the cost for the WWTP to treat the waste for multiple years was discussed. It was also noted, that sewer rates may not have needed to be increased, if revenue would have been received for the Omni account. The matter was tabled until the Combined Authority meeting scheduled for August 22, 2018.

Manager Diehl shared concerns in regards to kayakers entering the river at the site of the Combined Sewer Overflow (CSO). Motion was made by Mr. Bullington, seconded by Mr. Taylor, to install a gate that would swing inward, along with No Trespassing Signs, to discourage kayakers from entering the river at that site. Motion was carried by unanimous vote (4-0).

Manager Diehl updated the Authority that in regards to the MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc. An email was received from Lee Stinnett on 08/20/18 confirming that all parties have executed the settlement agreement and that checks would be forwarded to the authority. Motion was made by Mr. Moxley, seconded by Mr. Bullington, to deposit checks received from the settlement into the Public Funds Money Market account. Motion was carried by unanimous vote (4-0).

August 21, 2018

Manager Diehl reminded Authority members of the next meeting on August 22, 2018 at 4:30 pm in regards to the combining of the Municipal and Water Authorities.

A motion was made by Mr. Taylor, seconded by Mr. Bullington, to:

- Approve and sign Resolution No. 02-2018 to amend its Articles of Incorporation, which amendment is authorized and permitted by the Authorities Act.
- Approve and sign Resolution No. 03-2018 authorizing and approving a Water System Transfer Agreement between this authority and the Bedford Borough Water Authority and a Management Agreement (Water System) between this authority and the Borough of Bedford; authorizing the signing and delivery of said agreements on behalf of this authority; and authorizing other related documents and actions.
- Approve and sign the Articles of Amendment – in compliance with the Municipality Authorities Act (submitted to the Secretary of the Commonwealth of Pennsylvania).
- Approve and sign documentation to be submitted to the Secretary of the Commonwealth of Pennsylvania – providing names and addresses of the current members and officers of the Authority.

Motion was carried by unanimous vote (4-0).

Manager Diehl shared that Zia Qureshi P.E. of Schneider Electric visited the Water and Wastewater Plants on Thursday, August 16, 2018. Mr. Qureshi offered suggestions to save on the electric costs. Mr. Qureshi specializes in Water and Wastewater Energy Sustainability and has offered to return to meet with the Authority Members.

SUPERINTENDENT'S REPORT:

- Plant is operating well and SBR tanks are recovering from toxic influent the week of 7/16/2018
- Biological life was affected dramatically from this influent causing us to lose well over 75% of the biological community
- Reseeded tanks with bugs from Pollutech seemed to help out
- Switched out drive motor on auger unit in headworks. Replacement for failed motor
- Both VFD's have been switched out with replacements
- We have cleaned both mag meters on the primary sludge lines
- Waiting on the approval with DEP lab accreditation for switch of supervisory role
- Notice of violation from DEP labs accreditation for Supervisor role not being switched
- CSO issues from outfall
- Controller on boiler has failed and won't allow the boiler to fire
- Spent the day with Mr. McClain from SMAI going through all of our lab manuals and making a list of things that I need to get updated
- Ongoing industrial issues --- Kennametal and Defiance Metals
- Dustin Shaffer is working out well in the trainee position and going to start training for weekend work
- Caleb Wagoner is doing well in the lab and is scheduled for a class to further his training in the lab
- Normal plant maintenance is being kept up and all seems to be well

Mr. Flick noted that on August 14, 2018 Kennametal representatives toured the WWTP.

ENGINEER’S REPORT

1. 2018 SANITARY SEWER REPLACEMENT PROJECT

- D.J. Wisor & Sons began work on the contract on June 11th and the work has been progressing well. They are beginning to work on final restoration. Pay Estimate No. 2 in the amount of **\$185,400.96** was received for the Authority’s approval.

Motion was made by Mr. Bullington, seconded by Mr. Moxley, to approve the payment of Pay Estimate No. 2 from D.J. Wisor & Sons in the amount of \$185,400.96. Motion was carried by unanimous vote (4-0).

2. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- We are continuing on the final design phase and are waiting for some information from Bo Ford on how a few buildings are connected to the existing sewer. We expect to have the design and permitting completed by the end of September and intend be in position to submit a PENNVEST application for funding by October 31st for approval at PENNVEST’s January meeting. That would get construction started in the spring of 2019.

- For reference, below is the proposed timeline we previously discussed:

<u>Task</u>	<u>Projected Completion Date</u>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019
Complete Acquisition of Easements	September 15, 2019
Receive PENNVEST Funding Offer	October 31, 2019
Advertise for Construction Bids	January 1, 2020
Open Construction Bids	February 15, 2020
Award Contract for Construction	March 15, 2020
PENNVEST Loan Closing	April 15, 2020
Issue Notice to Proceed for Construction	April 30, 2020
Complete Construction of Phase 1 Improvements	July 30, 2021
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022
Complete Private Lateral Repairs	November 30, 2022
Abandon CSO	December 31, 2022

- We have met with Brad Foor and Bo Ford to discuss areas where it may be advisable to also replace water lines and storm sewers before the streets are overlaid. We will also look at areas where handicap ramps may be needed. This additional work could potentially delay the submittal to PENNVEST to the next submittal deadline of February 6th, which is still well ahead of schedule. However, if a decision can be made now to include the water lines, we will do whatever we can to complete the design so that the

October 31st submittal deadline can be met. Manager Diehl gave us the go ahead to set up a planning consultation with PENNVEST to discuss the possibility of obtaining financing for the water line replacement as well. The meeting has been set for Monday August 27th at 10:30 am, in the Borough Building.

3. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority received DEP Construction Permit approval for the Old Bedford Village pump station capacity increase and are waiting for approval of a DEP Chapter 106 permit application for construction within a floodplain. They submitted for a small facilities grant from DCED and hope to hear the results for that in the next couple of months.

- The BTMA approved the installation of meters at 6 additional pump stations in their system and opened bids on August 15, 2018. They will discuss the award of the bid at their next meeting on September 5th.

4. BTMA AREA 4- CAMP SUNSHINE

- Construction on the Camp Sunshine project began on November 20th, with Guyer Brothers as the contractor. It is expected the project will be complete by the end of September if all goes well. However, the actual contract time is one year. Work has had several delays due to weather and high groundwater conditions, but is still well ahead of schedule. Guyer's did move a pipe crew back on site this month and they have been able to make some progress. Most of the new customers are not likely to connect until the spring of 2019.

5. BTMA AREAS 5 & 6- CARA HEIGHTS/SUNRISE TERRACE & SUNNYBROOK/ HAFER

- Stiffler McGraw is currently working on preliminary design of these sanitary sewer extensions that will add approximately 150 customers to the system. The design is expected to be complete by early 2019 and construction could potentially start sometime in early 2020 depending on permitting and funding.

6. INDUSTRIAL DISCHARGE LIMITS AND PRETREATMENT

- We prepared an update of the limits and requirements for organizations that release industrial discharge into the sanitary sewer and provided a draft of the updated requirements for you to review. The Township Municipal Authority is prepared to adopt the new regulations. Are there any questions or concerns on the proposed requirements? We would like to implement this by the end of the year and develop a plan for periodic monitoring of all industrial dischargers. The cost of this plan is being split evenly between the MABB and BTMA.

- We had representatives of Kennametal tour the Wastewater Treatment plant on August 14th. We discussed the status of their plan and it appears they are making some progress, but still not moving as fast as we would like to see. It appears they will only have a draft of the plan, with a schedule for correcting the situation, to us by our deadline of September 1, 2018. But that plan is not likely to have corporate approval by that date. We will continue to work with them and accept their flow as long as they continue to show us they are making progress toward a solution.

7. TREATMENT PLANT ORGANIC RE-RATING

- We submitted the DEP permit application to re-rate the Wastewater Treatment plant organically last month and responded to questions from DEP this month. We are requesting that the permit be increased from 2100 lbs/day to 3000 lbs/day, and we expect that to be approved by DEP.

There being no further business, a motion to adjourn was made at 12:23 p.m.