

January 2, 2018

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
OLD COUNCIL
7:00 P.M.**

PRESENT:

____ T. WEAVERLING, COUNCIL MEMBER
____ D. LEMLEY, COUNCIL MEMBER
____ P. NEFF, COUNCIL MEMBER
____ S. TURKOVICH, COUNCIL MEMBER
____ J. CESSNA, COUNCIL MEMBER
____ J. RINSCHIED, COUNCIL MEMBER
____ W. BLACKBURN, COUNCIL MEMBER

____ W. LEIBFREID, MAYOR
____ B. DIEHL, MANAGER/TREASURER
____ B. GELLER, BOROUGH SECRETARY
____ M. HIZER, ASST. BOROUGH SECRETARY
____ B. FOOR, PUBLIC SERVICES DIRECTOR
____ C. BOWMAN, CHIEF OF POLICE
____ D. CRABTREE, SOLICITOR
____ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT: _____

PLEDGE OF ALLEGIANCE

MINUTES: December 2, 2019 Regular Meeting and December 19, 2019 Year End Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BILLS: December 3, 2019 through December 31, 2019

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): December 31, 2019

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

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MAYOR'S – POLICE DEPARTMENT'S REPORT(S):

1. Monthly Statistics.

COMMITTEE REPORTS BY CHAIRPERSON:

Bedford Heritage Trust Report – T. Weaverling

DBI + Event + Sign Request(s) – S. Turkovich

Emergency Preparedness/Response & Safety – D. Lemley

Finance, Personnel & Budget – T. Weaverling

Borough Property, Infrastructure & Equipment – J. Cessna

Recreation & Parks – J. Rinscheid

- Update on Elijah Miller (Borough/Eagle Scout Project)

Ordinances Review – B. Blackburn

BOROUGH MANAGER'S REPORT:

PRESIDENT'S REPORT:

ADJOURNMENT:

Motion _____

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
NEW COUNCIL
_____ P.M.**

PRESENT:

- _____ T. WEAVERLING, COUNCIL MEMBER
- _____ P. NEFF, COUNCIL MEMBER
- _____ S. TURKOVICH, COUNCIL MEMBER
- _____ J. CESSNA, COUNCIL MEMBER
- _____ J. RINSCHIED, COUNCIL MEMBER
- _____ W. BLACKBURN, COUNCIL MEMBER
- _____ K. FETTERMAN, COUNCIL MEMBER

- _____ W. LEIBFREID, MAYOR
- _____ B. DIEHL, MANAGER/TREASURER
- _____ B. GELLER, BOROUGH SECRETARY
- _____ M. HIZER, ASST. BOROUGH SECRETARY
- _____ B. FOOR, PUBLIC SERVICES DIRECTOR
- _____ C. BOWMAN, CHIEF OF POLICE
- _____ D. CRABTREE, SOLICITOR
- _____ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT: _____

MAYOR:

- Swear-In New/Re-Elected Council Members.
- New/Re-Elected Council Members & Mayor Sign Oath.

MAYOR CALLS MEETING TO ORDER.

MAYOR CHAIRS COUNCIL FOR ELECTION OF:

- New Council President.

Motion _____ Second _____ Vote (____ - ____)

- New Council Vice President.

Motion _____ Second _____ Vote (____ - ____)

NEW COUNCIL PRESIDENT TAKES CHAIR.

COUNCIL ELECTS THE FOLLOWING:

- President Pro tem – Council Member

Motion _____ Second _____ Vote (____ - ____)

COUNCIL MAKES FOLLOWING APPOINTMENTS:

- Borough Solicitor – Dean Crabtree
- Borough Secretary – Beverly Geller
- Asst. Borough Secretary – Misty Hizer

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- Borough Treasurer – Barbara Diehl
- Assistant Borough Treasurer – Beverly Geller
- Borough Manager and Borough Secretary as Right-to-Know Officers
- Vacancy Board - Council & Solicitor (If solicitor is a resident of the Borough). *Solicitor to be chairperson of Board.*
- Chief Administrative Officer of the Police Pension Plan and Fund (Heretofore the Borough Secretary).

Motion _____ Second _____ Vote (____ - ____)

COUNCIL DESIGNATES THE FOLLOWING DEPOSITORIES:

- “First National Bank of PA” as the depository for the Borough General Fund and the Sewer Operating Fund Checking Account.
- “Pennsylvania Local Government Investment Trust” (PLGIT) as the depository for the Liquid Fuels Fund Checking Account.
- “Altoona First” as the depository for the Capital Reserve Fund Checking Account.
- “Hometown Bank” as the depository for the Fort Bedford Museum Operating Fund Checking Account.

Motion _____ Second _____ Vote (____ - ____)

COUNCIL AUTHORIZES PAYMENT OF CERTAIN OBLIGATIONS BETWEEN MEETINGS:

- Borough Council authorizes the Office Staff to pay: payroll, invoices coming due between meetings and invoices on which a discount could be obtained if paid between meetings.

Motion _____ Second _____ Vote (____ - ____)

BILLS: January 1, 2020 through January 6, 2020

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): January 6, 2020

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

REQUISITIONS:

Payment of Requisition #7 – Building Renovation Project in the amount of \$14,060.34 for payment to Stiffler McGraw for ADA Design Fees, Environmental Investigation, Parking and Salt Shed Design. *This money is requisitioned from a LOC.*

Motion _____ Second _____ Vote (____ - ____)

BID OPENING(S): NONE

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

NAME:

TOPIC:

MAYOR'S – POLICE DEPARTMENT'S REPORT(S):

ONGOING COUNCIL BUSINESS:

SOLICITOR'S REPORT:

➤ A Zoning Hearing Application was received for the Bedford Area School District (BASD) at 330 E. John Street. Variance request is for relief from the following:

1. Chapter 27, Part 3, Section 301(D)(4), requires a twenty (20') foot setback on accessory structures erected within a front yard. BASD would like to erect bleachers, permanent stairs, ADA compliant ramping and a chiller cooling tower with a setback of less than twenty (20') feet.
2. Chapter 27, Part 3, Section 301(D)(6), requires the maximum height of fencing be no greater than three and one half (3.5') feet. BASD would like to erect screening/fencing, in excess of the maximum height requirement, for a chiller cooling tower and retaining wall.
3. Chapter 27, Part 7, Section 701(B)(4), requires the height of a building to not exceed thirty-five (35') feet. BASD would like to erect a new gymnasium/building expansion with a proposed height of forty (40') feet.
4. Chapter 27, Part 17, Section 1701(A)(2), requires net parking space per vehicle to be no less than nine (9') feet wide and twenty (20') feet long. BASD would like to add parking spaces that are nine (9') feet wide and eighteen (18') feet long.
5. Chapter 27, Part 17, Section 1701(B)(5), requires one (1) parking space for each five (5) seats provided for public or private assembly. BASD does not have the real property available to accommodate these requirements.
6. Chapter 27, Part 19, Section 1901(A)(2&3), requires driveways be no closer to each other than twelve (12') feet and cannot exceed thirty-five (35') feet in width. Additionally, driveway flares cannot cross an extended side property line. BASD is requesting a larger radius for bus maneuvering.
7. Chapter 27, Part 19, Section 1901(A)(5), requires driveways be no closer than ten (10') feet to the point of intersection of two property lines. BASD is requesting the access drives to be closer than ten (10') feet to the adjacent property line.

Does Council have any issues with this request? If so, would you like Solicitor Crabtree to represent Council during this January 13, 2020 hearing?

BOROUGH MANAGER'S REPORT:

1. Act on recommendations from HARB on Permit Applications:

- FNB – Lighted Sign was approved, South facing Sign is denied until brought to current size.
- Bedford Area School District – Demolition of house at 306 E John Street approved, Construction is not approved at this time. (Approved 4-2 with J Roach and J Wright voting against the demolition).

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- Bedford Area School District – 330 E John Street –proposed work to the existing Bedford High School will include replacing the sidewalk along E. John Street, and resetting the concrete wall caps at the cafeteria entrance after removal to install stainless steel flashing. Along with this, the existing brick, limestone cornices and cast stone wall caps will be cleaned and repointed. The parapet walls above the cornice and roof at the Gymnasium front entrance portico is bowing so it is to be replaced. The work will also include painting all wood construction, including columns (white) as well as replacing the existing failing areaways. New guardrails will be installed at these replaced areaways. In addition, the cupola at the roof will be replaced due to its poor condition. The gabled roofs are proposed to be replaced with new faux-slate shingles to mimic the existing roof. *Cupola is to be an exact replica of the existing cupola.*

Motion _____ Second _____ Vote (____ - ____)

2. Letters sent from Pennsylvania Municipal Code Alliance, Inc. (PMCA) – went to property owners on W John, King, S Richard, Spring, Barclay and Juliana Streets.
3. Request from the Bedford Joint Municipal Authority: Due to issues with easements, they have revised the alignment to eliminate Cumberland Run crossing and instead route the trail from West St., to Pitt St., and to Davidson St. Wehling & Sell to further discuss with Bedford Borough. Brian Smith will review with PennDOT. This route will connect the trail to Pitt St./Route 30 which is Bike PA Routes G and S Bike. Sell made the motion to amend the alignment, pending Bedford Borough approval.

Motion _____ Second _____ Vote (____ - ____)

4. Fort Bedford Museum – letter to Bedford Heritage Trust (extending agreement for one year)

Motion _____ Second _____ Vote (____ - ____)

5. Request for Executive Session – Litigation

NEW COUNCIL BUSINESS:

PRESIDENT’S REPORT:

1. Distribution of Committees and Committee Chairs list will be presented prior to February Meeting.

EXECUTIVE SESSION:

ADJOURNMENT: MOTION _____

Reminder(s):

*Council Workshop Session ~ Tues., January 21st @ 3pm ~ Bedford Ambulance Meeting Room
Next Council Meeting ~ Monday, February 3rd @ 7pm ~ Bedford Ambulance Meeting Room*