

May 4, 2020

**COUNCIL OF THE BOROUGH OF BEDFORD
CONFERENCE CALL AGENDA
7:00 P.M.**

Join Zoom Meeting:

**<https://us02web.zoom.us/j/85870146156?pwd=ZzZrL0JYMEdCQjBONU9xajVCckU2QT09>
Meeting ID: 858 7014 6156 Passcode: 950005**

Call in Information: 1-646-558-8656 Meeting ID: 858 7014 6156 Passcode: 950005

PRESENT:

___ T. WEAVERLING, COUNCIL MEMBER
___ P. NEFF, COUNCIL MEMBER
___ S. TURKOVICH, COUNCIL MEMBER
___ J. CESSNA, COUNCIL MEMBER
___ J. RINSCHIED, COUNCIL MEMBER
___ W. BLACKBURN, COUNCIL MEMBER
___ K. FETTERMAN, COUNCIL MEMBER

___ W. LEIBFREID, MAYOR
___ B. DIEHL, MANAGER/TREASURER
___ B. GELLER, BOROUGH SECRETARY
___ M. HIZER, ASST. BOROUGH SECRETARY
___ B. FOOR, PUBLIC SERVICES DIRECTOR
___ C. BOWMAN, CHIEF OF POLICE
___ D. CRABTREE, SOLICITOR
___ J. DAMGAARD, ESQUIRE
___ T. COOPER, ENGINEER/SMIAI

OTHERS PRESENT ON CALL:

VISITORS ON CALL PLEASE ANNOUNCE YOUR NAME & ADDRESS

CALL MEETING TO ORDER (President Weaverling)

MINUTES: March 2, 2020 Regular Meeting and March 17, 2020 Workshop Meeting

BILLS: March 3, 2020 through April 6, 2020 & April 7, 2020 through May 4, 2020

TREASURER’S REPORT(S): April 6, 2020 & May 4, 2020, the transfer of \$17,550.⁰⁰ from Fund 01 to Fund 40 for operating expenses (insurance, contracted services and operation expense) and the transfer of \$23,150.⁰⁰ from the Borough General Fund 01 to the Capital Reserve Fund 31. *This amount is only 1/2 of the total amount of \$46,300.⁰⁰ which was budgeted for 2020.*

Motion to Approve Minutes, Bills, Treasurer’s Reports & Transfers (Above):

Modifications: _____

Motion _____ Second _____

Roll Call Vote:

Aye Nay

___ ___ T. Weaverling, Council Member
___ ___ S. Turkovich, Council Member
___ ___ P. Neff, Council Member

May 4, 2020

_____ J. Cessna, Council Member
_____ J. Rinscheid, Council Member
_____ W. Blackburn, Council Member
_____ K. Fetterman, Council Member

_____ Vote Tally

BID OPENING(S): NONE

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC
NAME: TOPIC:

MAYOR/POLICE DEPARTMENT'S REPORT:

PRESIDENT'S REPORT:

ENGINEER'S REPORT:

- Would Council like to re-submit the streetscape grant application to DCED again this year? The application is currently due July 31st and the match requirement can still be waived. Council was given previous information a month ago. Currently still waiting for PennDOT to announce their awards but would not hurt to apply again for this one.

ONGOING COUNCIL BUSINESS:

SOLICITOR'S REPORT:

- The zoning hearing for Neel and Barbara Row at 102 King Street, scheduled for Monday, April 13, 2020, has been postponed until June 8, 2020 due to the COVID-19 pandemic.
- A Zoning Hearing Application was received for Donald Luke Bowser, owner of 251 N. Richard Street and 102 Mann Street. Variance request is for relief from Chapter 27, Part 15, Section 1501(D)(3), which requires a twenty-five (25') foot rear yard setback for the CMR district. Currently there are two dwellings on one parcel. Mr. Bowser would like to subdivide into two parcels and the proposed subdivision would only provide a fourteen (14') foot rear yard setback for the 251 N. Richard Street dwelling.

Does Council have any issues with this request? If so, would you like Solicitor Crabtree to represent Council at this hearing (date to be determined)?

COMMITTEE REPORTS BY CHAIRPERSON:

Bedford Heritage Trust Report – Jeff Rinscheid

DBI + Event + Sign Request(s) – Sharon Turkovich

- Request received from PA Consort Musical Association of Bedford for use of the Gazebo for their “Summer on the Square” concerts held on Sundays beginning June 21st through July 26th from 1 to 3:30 pm. Presbyterian and Lutheran Churches have approved the dates.

May 4, 2020

- Request from the League of Pretty Good Guys for the Vietnam War Monument Dedication on Saturday, September 12, 2020. Setup will begin at 8:30 am with the ceremony beginning at 11 am. Requesting street closures between 8:00 am to 1:30 pm for Penn Street between Huntingdon and Lafayette Avenues and Juliana Street between Penn and John Streets. Presbyterian and Lutheran Churches have approved the date.

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ T. Weaverling, Council Member
_____ _____ S. Turkovich, Council Member
_____ _____ P. Neff, Council Member
_____ _____ J. Cessna, Council Member
_____ _____ J. Rinscheid, Council Member
_____ _____ W. Blackburn, Council Member
_____ _____ K. Fetterman, Council Member

_____ _____ Vote Tally

Emergency Preparedness/Response & Safety – Bill Blackburn

Finance, Personnel & Budget – Tim Weaverling

- Formal recommendation for Ethan Yohn to be hired as full-time Police Patrol Officer, pending satisfactory completion of psychological and physical examinations.

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ T. Weaverling, Council Member
_____ _____ S. Turkovich, Council Member
_____ _____ P. Neff, Council Member
_____ _____ J. Cessna, Council Member
_____ _____ J. Rinscheid, Council Member
_____ _____ W. Blackburn, Council Member
_____ _____ K. Fetterman, Council Member

_____ _____ Vote Tally

- Adopt **Ordinance No. 2020-01** – *AUTHORIZING AND SECURING THE ISSUANCE OF A GENERAL OBLIGATION NOTE, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$3,300,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO (1) REFUND THE BOROUGH'S 2019 INTERIM NOTE, (2) DESIGN AND CONSTRUCT IMPROVEMENTS TO THE BOROUGH'S MUNICIPAL BUILDING, AND (3) PAY RELATED EXPENSES; ACCEPTING A BANK LOAN PROPOSAL TO PURCHASE THE NOTE; SETTING FORTH THE TERMS AND CONTAINING THE FORM OF THE NOTE; CREATING A SINKING FUND AND APPOINTING A SINKING FUND DEPOSITORY FOR THE NOTE; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS BOROUGH TO SECURE THE NOTE; AND AUTHORIZING RELATED ACTIONS AND DOCUMENTS.*

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ T. Weaverling, Council Member

_____ _____ S. Turkovich, Council Member

_____ _____ P. Neff, Council Member

_____ _____ J. Cessna, Council Member

_____ _____ J. Rinscheid, Council Member

_____ _____ W. Blackburn, Council Member

_____ _____ K. Fetterman, Council Member

_____ _____ Vote Tally

Borough Property, Infrastructure & Equipment – John Cessna

Recreation & Parks – Jeff Rinscheid

Ordinances Review – Patrick Neff

BOROUGH MANAGER’S REPORT:

1. Act on recommendations from HARB on Permit Applications:

- Brian Burke – 329 E Pitt Street – Installation of a fence (HARB and Council approved via email.)

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ T. Weaverling, Council Member

_____ _____ S. Turkovich, Council Member

_____ _____ P. Neff, Council Member

_____ _____ J. Cessna, Council Member

_____ _____ J. Rinscheid, Council Member

_____ _____ W. Blackburn, Council Member

_____ _____ K. Fetterman, Council Member

_____ _____ Vote Tally

- 2. Letters sent from Pennsylvania Municipal Code Alliance, Inc. (PMCA) and the Bedford Police Departments – went to property owners on Pitt, John, Preston, Richard, Thomas, Penn and Juliana Streets along with Sunnyside Road and Central Way.

- 3. The Borough will be working on the mulching/trimming/clean-up of the Squares over the next few weeks. *As we did last year, we will contract out the Fort Museum area and the Richard Street entrance to the small area at the rear of the Ford Garage.*

- Due to COVID-19, we will not hold a “Town-Work-Day” to install flower brackets, banners, planting/mulching of tree boxes, etc. DBI will coordinate this amongst their staff and volunteers.

May 4, 2020

- Public Works Department is performing the Borough’s Spring Clean-Up throughout town (street sweeping, sign replacement, line painting and mowing).

4. Collection of the 2020 Statement of Financial Interests Form.

5. Adopt **Resolution 2020-03** authorizing the disposition of public records.

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ T. Weaverling, Council Member

_____ _____ S. Turkovich, Council Member

_____ _____ P. Neff, Council Member

_____ _____ J. Cessna, Council Member

_____ _____ J. Rinscheid, Council Member

_____ _____ W. Blackburn, Council Member

_____ _____ K. Fetterman, Council Member

_____ _____ Vote Tally

6. Notification was received from UPMC that our costs would be decreasing (reflective on our overall monthly premium) effective for the July 1, 2020 Contract Renewal. The 12-month contract period would begin on July 1, 2020 and end on June 30, 2021. *Motion to renew the contract with Reed, Wertz and Roadman for healthcare coverage through UPMC.*

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ T. Weaverling, Council Member

_____ _____ S. Turkovich, Council Member

_____ _____ P. Neff, Council Member

_____ _____ J. Cessna, Council Member

_____ _____ J. Rinscheid, Council Member

_____ _____ W. Blackburn, Council Member

_____ _____ K. Fetterman, Council Member

_____ _____ Vote Tally

EXECUTIVE SESSION:

ADJOURNMENT:

MOTION _____

Reminder(s):

Council Workshop – Tuesday, May 19th at 3pm – TBD

Council Meeting ~ Monday, June 1st at 7pm ~ Bedford Ambulance Meeting Room

(May 19th & June 1st Meetings – Subject to Change)