

September 8, 2020

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
7:00 P.M.**

PRESENT:

____ T. WEAVERLING, COUNCIL MEMBER
____ P. NEFF, COUNCIL MEMBER
____ S. TURKOVICH, COUNCIL MEMBER
____ J. CESSNA, COUNCIL MEMBER
____ J. RINSCHIED, COUNCIL MEMBER
____ W. BLACKBURN, COUNCIL MEMBER
____ K. FETTERMAN, COUNCIL MEMBER

____ W. LEIBFREID, MAYOR
____ B. DIEHL, MANAGER/TREASURER
____ B. GELLER, BOROUGH SECRETARY
____ M. HIZER, ASST. BOROUGH SECRETARY
____ B. FOOR, PUBLIC SERVICES DIRECTOR
____ C. BOWMAN, CHIEF OF POLICE
____ D. CRABTREE, SOLICITOR
____ J. DAMGAARD, ESQUIRE
____ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT:

CALL MEETING TO ORDER (President Weaverling)

MINUTES: August 3, 2020 Regular Meeting and August 18, 2020 Workshop Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BILLS: August 4, 2020 through September 8, 2020

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): September 8, 2020

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BID OPENING(S): NONE

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

NAME:

TOPIC:

MAYOR/POLICE DEPARTMENT'S REPORT:

POLICE CHIEF BOWMAN'S REPORT:

PRESIDENT'S REPORT:

ENGINEER'S REPORT:

ONGOING COUNCIL BUSINESS:

SOLICITOR'S REPORT:

- A Zoning Hearing Application was received for Timothy Horn, owner of 223 Ritchey Avenue. Variance request is for relief from Chapter 27, Part 3, Section 301(D)(4)(c)(2), which requires a rear yard setback of five (5') feet and Chapter 27, Part 7, Section 701(F), which limits total lot coverage by buildings to 30%. The proposed garage would create an insufficient rear yard setback of three (3') feet and 37% lot coverage.

Does Council have any issues with this request? If so, would you like Solicitor Crabtree to represent Council during this September 14, 2020 hearing?

COMMITTEE REPORTS BY CHAIRPERSON:

Bedford Heritage Trust Report – Jeff Rinscheid

DBI + Event + Sign Request(s) – Sharon Turkovich

- Email received from the Bedford Elks on September 2, 2020 noted that due to COVID-19 the 2020 Halloween Parade was cancelled.
- The Bedford County Sestercentennial (250th) Anniversary Committee is requesting closure of S. Juliana Street between Penn and Vondersmith from 10:30 a.m. to noon on Tuesday, March 9, 2021 for a kickoff ceremony to be held on the Courthouse steps. Expect 15 to 50 individuals to attend.
- The Bedford County Sestercentennial (250th) Anniversary Committee is requesting closure of S Juliana Street between Penn and Vondersmith from 10:00 a.m. until 2:00 p.m. for a grand opening ceremony on Saturday, May 1, 2021 to be held in the Courthouse courtyard. Expect 60 to 100 individuals to attend.

Motion _____ Second _____ Vote (____ - _____)

Emergency Preparedness/Response & Safety – Bill Blackburn

Finance, Personnel & Budget – Tim Weaverling

Borough Property, Infrastructure, Equipment & Parks/Rec – John Cessna

Ordinances Review – Patrick Neff

- Committee continuing discussions on recodification of ordinances

BOROUGH MANAGER’S REPORT:

1. Act on recommendations from HARB on approved Permit Applications:

- Charlotte Gearhart-Wallace – 123 W John St – Replace Metal Roof with Charcoal Gray Metal Roof
- Tiffany Whitfield – 133A W. Pitt Street – Install Signage
- Barbara Loshaw – 301 W. Pitt Street – Erect Stockade Style Fence Along 10 Ft Alley
- Kathleen Kepner – 205 W. John Street – Replace shingled roof sections with red metal to match upper roof

Motion _____ Second _____ Vote (____ - ____)

2. Motion to approve Requisition #3A-2020 (Renovation Project Loan) in the amount of \$112,491.⁴⁵ - details on Requisition.

Motion _____ Second _____ Vote (____ - ____)

3. Update on Fire Department Building Project – Borough Renovation Project

- Fire Department and contractors working on punch list items (final certificate of occupancy has not been issued)
- Borough building in construction stage

4. Letters sent from Pennsylvania Municipal Code Alliance, Inc. (PMCA) and the Bedford Police Departments – went to property owners on Spring, W. Pitt, N. Davidson, and S. Richard Streets.

5. Requesting a MOTION to accept the 2020 Minimum Municipal Obligation (MMO) for the following Cash Balance and Pension Plans---

***Non-Uniform Employee Pension Plans.

2021 MMO for Non-Uniform Pension Plan is \$151,754.00 ---- with \$36,420.96 (Borough General Fund 01), \$56,148.98 (Borough Water Fund 06) and \$59,184.06 (Borough Sewer Fund 08).

2020 MMO for Non-Uniform Pension Plan was \$164,205 ---- with \$36,125.19 (Borough General Fund 01), \$62,398.05 (Borough Water Fund 06) and \$65,682.16 (Borough Sewer Fund 08).

2019 Total MMO \$161,447.32---- Borough MMO was \$84,520.62 with \$31,700.07 (Borough General Fund 01) and \$52,820.54 (Borough Sewer Fund 08). 2019 Water Authority’s MMO - \$76,926.72

2018 Total MMO \$115,066.20---- Borough MMO was \$54,730.40 with \$24,255.62 (Borough General Fund 01) and \$30,474.78 (Borough Sewer Fund 08). 2018 Water Authority’s MMO - \$60,335.80

****2021 MMO for the Police Pension Plan of \$191,186 --- employee contributions of approximately \$10,760 (5% of wages) with the remaining balance of \$180,426 to be allocated against the Borough General Fund 01.

2020 MMO was \$116,316.00 (projected employee contributions of \$13,765 and \$102,551 budgeted Fund 01).

2019 MMO was \$114,070.00 (projected employee contributions of \$11,485 and \$102,585 budgeted Fund 01).

2018 MMO was \$103,381.00 (projected employee contributions of \$13,704 and \$89,677 budgeted Fund 01).

2017 MMO was \$102,907.59 (projected employee contributions of \$13,261 and \$89,506 budgeted Fund 01).

****2021 MMO for the Cash Balance Plan --- \$2,806.56. The MMO for the Cash Balance Plan is calculated differently than the pension plan. An estimate of the contracted employer contribution is for budgeting purposes only. Administrative Charges of \$20.00 per member is the only MMO amount paid. The contracted employer contribution is remitted monthly along with the employee withholdings.

2020 MMO for the Cash Balance Plan was \$2,847.11.

2019 MMO for the Cash Balance Plan was \$2,700.15.

EXECUTIVE SESSION:
ADJOURNMENT:

MOTION _____

Reminder(s):

Council Workshop ~ Tuesday, September 15th at 3pm ~ Bedford Ambulance Meeting Room
Council Meeting ~ Monday, October 5, 2020 at 7pm ~ Bedford Ambulance Meeting Room