

October 5, 2020

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
7:00 P.M.**

PRESENT:

___ T. WEAVERLING, COUNCIL MEMBER
___ P. NEFF, COUNCIL MEMBER
___ S. TURKOVICH, COUNCIL MEMBER
___ J. CESSNA, COUNCIL MEMBER
___ J. RINSCHIED, COUNCIL MEMBER
___ W. BLACKBURN, COUNCIL MEMBER
___ K. FETTERMAN, COUNCIL MEMBER

___ W. LEIBFREID, MAYOR
___ B. DIEHL, MANAGER/TREASURER
___ B. GELLER, BOROUGH SECRETARY
___ M. HIZER, ASST. BOROUGH SECRETARY
___ B. FOOR, PUBLIC SERVICES DIRECTOR
___ C. BOWMAN, CHIEF OF POLICE
___ D. CRABTREE, SOLICITOR
___ J. DAMGAARD, ESQUIRE
___ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT:

CALL MEETING TO ORDER (President Weaverling)

MINUTES: September 8, 2020 Regular Meeting and September 15, 2020 Workshop Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BILLS: September 9, 2020 through October 5, 2020

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): October 5, 2020

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BID OPENING(S): NONE

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

<u>NAME:</u> Jerry Grance	<u>TOPIC:</u> First Responder Support
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MAYOR/POLICE DEPARTMENT'S REPORT:

- Monthly Statistics

POLICE CHIEF BOWMAN'S REPORT:

PRESIDENT'S REPORT:

ONGOING COUNCIL BUSINESS:

SOLICITOR'S REPORT:

- Update on Litigation – Hearing Held on Friday, September 25, 2020

COMMITTEE REPORTS BY CHAIRPERSON:

Bedford Heritage Trust Report – Jeff Rinscheid

- Update on Events, Year-End, Etc.

DBI + Event + Sign Request(s) – Sharon Turkovich

Emergency Preparedness/Response & Safety – Bill Blackburn

Finance, Personnel & Budget – Tim Weaverling

- Update from staff on revenue/expenses YTD (with regards to COVID-19)
- Reminder – Council will meet on Monday, November 23rd – this will be a Budget Work Session at 3:00 p.m. (Ambulance Meeting Room). *Tentatively scheduled to last 3 hours.*
- *NO mid-month Workshop Session in November*

Borough Property, Infrastructure, Equipment & Parks/Rec – John Cessna

Ordinances Review – Patrick Neff

- Committee continuing discussions on recodification of ordinances
- Request from Debra Rose, Bedford County Veterans Affairs Director, to remove the Purple Heart Handicapped Parking Space on W Penn Street. Motion to draft and advertise the Ordinance Change.

Motion _____ Second _____ Vote (____ - _____)

BOROUGH MANAGER’S REPORT:

1. No HARB Applications received. Meeting was cancelled.
2. Update on Fire Department Building Project – Borough Renovation Project
 - Hollington Property – Hearing Held on Friday, September 25, 2020 (*discussed above*)
 - Fire Department and contractors working on punch list items (*final certificate of occupancy has not been issued*)
 - Borough building in construction stage
3. Code Enforcement Letters are being transitioned to the Police Department only. Report will be available in November.
4. Seeking approval for a revised 2021 Police MMO
\$191,186 was approved at the September Council Meeting --- employee contributions of approximately \$10,760 (5% of wages) with the remaining balance of \$180,426 to be allocated against the Borough General Fund 01. A mistake was made by the actuary when calculating the Amortization Contribution Requirement (Original amount \$147,436; Correct amount \$58,919)

Revised MMO for 2021 is \$102,669.00 --- employee contributions of 10,760 (5% of wages) with the remaining balance of \$91,909 to be allocated against the Borough General Fund 01.

Motion _____ Second _____ Vote (____ - _____)

5. On September 29, 2020, the Borough Office received the 2020 General Municipal Pension System State Aid via ACH in the amount of \$113,248.¹⁶.

Prior Years – 2019 - \$76,807.48 (\$76,807.48 to Police, \$0 to Non-Uniform)
2018 - \$89,003.38 (\$34,272.98 to Police, \$54,730.40 to Non-Uniform)
2017 - \$87,176.81 (\$35,775.93 to Police, \$51,400.88 to Non-Uniform)
2016 - \$78,743.63 (\$39,273.74 to Police, \$39,469.89 to Non-Uniform)

- **The 2020 Police Pension Plan MMO is \$99,387.⁰⁰**
(estimated with employee contribution factored in/actual total is \$113,152.⁰⁰)
- **The 2020 Non-Uniform Pension Plan MMO is \$164,205.⁰⁰**
 - Borough - \$39,409.20 (24%)
 - Water - \$60,755.85 (37%)
 - Sewer - \$64,039.95 (39%)

*2020 MMO for the Cash Balance Plan --- \$2,847.00. The MMO for the Cash Balance Plan is calculated differently than the pension plan. An estimate of the contracted employer contribution is for budgeting purposes only. Administrative Charges of \$20.00 per member is the only MMO amount paid. The contracted employer contribution is remitted monthly along with the employee withholdings. *Current invoice reflects an amount due of \$40.00*

Council needs to decide if the full State Aid check will be applied solely to the 2020 Police Pension Plan MMO or if it should be split with the Non-Uniform Pension Fund. The deficit of \$150,343.84 must be paid to the Municipal Pensions by December 31, 2020.

Amount to go to 2020 Police Pension Plan _____ \$99,387.00 (Manager Recommended)
Amount to go to 2020 Non-Uniform Pension _____ \$13,861.16 (Manager Recommended)

Motion _____ **Second** _____ **Vote** (____ - ____)

As A Reminder: We will still make the additional \$50K payment towards the Police Pension Fund (as budgeted for in the 2020 Budget)

6. Re-Appointments -

- Jeremy Speicher – Municipal Authority of the Borough of Bedford – 5-Year Term (Will Expire 01/2021)
- Larry McCahan – Zoning Hearing Board – 3-Year Term (Will Expire 01/2021)
- Marcia Rogish – Tree Commission – 5-Year Term (Will Expire 01/2021)

Motion _____ Second _____ Vote (____ - ____)

EXECUTIVE SESSION:

ADJOURNMENT: MOTION _____

Reminder(s):

Council Workshop ~ Tuesday, October 20th at 3pm ~ Bedford Ambulance Meeting Room

Council Meeting ~ Monday, November 2, 2020 at 7pm ~ Bedford Ambulance Meeting Room

Budget Workshop Session ~ Monday, November 23rd at 3pm ~ Bedford Ambulance Meeting Room

Workshop Session ~ No Meeting in November

Council Meeting ~ Monday, December 7, 2020 at 7pm ~ Bedford Ambulance Meeting Room

Year End Meeting ~ Tuesday, December 22nd at 7pm ~ Bedford Ambulance Meeting Room

Workshop Session ~ No Meeting in December