

November 2, 2020

**COUNCIL OF THE BOROUGH OF BEDFORD  
MONTHLY MEETING AGENDA  
7:00 P.M.**

**PRESENT:**

\_\_\_\_ T. WEAVERLING, COUNCIL MEMBER  
\_\_\_\_ P. NEFF, COUNCIL MEMBER  
\_\_\_\_ S. TURKOVICH, COUNCIL MEMBER  
\_\_\_\_ J. CESSNA, COUNCIL MEMBER  
\_\_\_\_ J. RINSCHIED, COUNCIL MEMBER  
\_\_\_\_ W. BLACKBURN, COUNCIL MEMBER  
\_\_\_\_ K. FETTERMAN, COUNCIL MEMBER

\_\_\_\_ W. LEIBFREID, MAYOR  
\_\_\_\_ B. DIEHL, MANAGER/TREASURER  
\_\_\_\_ B. GELLER, BOROUGH SECRETARY  
\_\_\_\_ M. HIZER, ASST. BOROUGH SECRETARY  
\_\_\_\_ B. FOOR, PUBLIC SERVICES DIRECTOR  
\_\_\_\_ C. BOWMAN, CHIEF OF POLICE  
\_\_\_\_ D. CRABTREE, SOLICITOR  
\_\_\_\_ J. DAMGAARD, ESQUIRE  
\_\_\_\_ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT:

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**CALL MEETING TO ORDER** (President Weaverling)

**MINUTES:** October 5, 2020 Regular Meeting and October 20, 2020 Workshop Meeting and  
October 27, 2020 Special Meeting – Litigation

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_)  
Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_)  
Modifications: \_\_\_\_\_

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**BILLS:** October 6, 2020 through November 2, 2020

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_)  
Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_)  
Modifications: \_\_\_\_\_

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**TREASURER’S REPORT(S):** November 2, 2020

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_)  
Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_)  
Modifications: \_\_\_\_\_

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**BID OPENING(S): NONE**

1. Heating Oil @ WWTP
2. Bio-solids Removal @ WWTP

**VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC**

NAME:

TOPIC:

**MAYOR/POLICE DEPARTMENT'S REPORT:**

- Monthly Statistics

**POLICE CHIEF BOWMAN'S REPORT:**

**PRESIDENT'S REPORT:**

**ENGINEER'S REPORT:**

**ONGOING COUNCIL BUSINESS:**

**SOLICITOR'S REPORT:**

- Request Executive Session – Litigation Issue
- A Zoning Hearing Application was received for Jason and Stephanie Itle-Clark, owners of 432 S. Juliana Street. Variance request is for relief from Chapter 27, Part 3, Section 301(F), which requires a minimum habitable floor area of 1,000 square feet, Chapter 27, Part 7, Section 701(C), which requires minimum area regulations of no less than 9,000 square feet, Chapter 27, Part 7, Section 701(E)(1)(b), which requires twenty (20') foot front yards when the adjacent street is twenty (20') foot or less in width, Chapter 27, Part 7, Section 701(E)(2)(a), which requires twelve (12') foot side yards and Chapter 27, Part 7, Section 701(E)(3), which requires a rear yard depth of thirty-five (35') feet. The proposed guest house would have a habitable floor area of 710 sq. ft., area of 14,400 sq. ft., and would create insufficient setbacks of 1'10" for the front yard (if fronting Lafayette Avenue), 1'6" for the one side yard and 1'10" for the rear yard (if fronting S. Juliana Street).

*Does Council have any issues with this request? If so, would you like Solicitor Crabtree to represent Council during this November 9, 2020 hearing?*

**COMMITTEE REPORTS BY CHAIRPERSON:**

**Bedford Heritage Trust Report – Jeff Rinscheid**

**DBI + Event + Sign Request(s) – Sharon Turkovich**

- Non-Parade Event Permit for the Squares from Brad Rininger for a Street Revival on the Square for Saturday, May15, 2021 from 9am to 9pm. *Additional Details have been requested from applicant.*

Discussion on two requests ---

- Non-Parade Event Permit for the Parking Lot at Olde Bedford Brewing and Wholesome Living for Saturday December 19, 2020 from 9 am to 5 pm.
- Non-Parade Event Permit(s) for the Parking Lot at Olde Bedford Brewing and Wholesome Living for Saturday October 2, 2021 and Saturday. October 9, 2021 from 9 am to 5 pm.

**Emergency Preparedness/Response & Safety – Bill Blackburn**

**Finance, Personnel & Budget – Tim Weaverling**

- Update from staff on revenue/expenses YTD (with regards to COVID-19)
- Reminder – Council will meet on Monday, November 23<sup>rd</sup> – this will be a Budget Work Session at 3:00 p.m. (Ambulance Meeting Room). *Tentatively scheduled to last 3 hours.*
- *NO mid-month Workshop Session in November*

**Borough Property, Infrastructure, Equipment & Parks/Rec – John Cessna**

- County Commissioners request for a new agreement for the parking garage.

**Ordinances Review – Patrick Neff**

- Committee continuing discussions on recodification of ordinances
- Removal of the Purple Heart Handicapped Parking Space on W Penn Street was approved for draft and advertisement at the October 5<sup>th</sup> Council Meeting. Ordinance will be advertised November 6<sup>th</sup> and added to the Council Budget Meeting Agenda set for November 23, 2020.

**BOROUGH MANAGER’S REPORT:**

1. Act on recommendations from HARB on Permit Applications:

- Brian Burke – 329 E Pitt Street – Replace Windows
- Dalesmen Distillery – 141 E Pitt Street – Exterior Improvements, Changes
- TABLED - Community Alliance Partners – 300 E Pitt Street – Replace wooden railing with aluminum railing \*\*\*\* *After the meeting an individual has been identified to restore the current woodwork – HARB approval is not required if the detailed woodwork and color remain the same.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (\_\_\_\_ - \_\_\_\_\_)

2. Update on Fire Department Building Project – Borough Renovation Project

- Fire Department and contractors working on punch list items (certificate of occupancy has been issued)
- Borough building in construction stage

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3. Letters sent from the Bedford Police Department went to property owners on Union and W Pitt Streets.

4. Appointments -

- Joshua Leibfreid – Municipal Authority of the Borough of Bedford – 5-Year Term  
(Replacing Scott Moxley – whose term will expire on 01/2021)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

**EXECUTIVE SESSION:**

**ADJOURNMENT:** MOTION \_\_\_\_\_

Reminder(s):

*Budget Workshop Session ~ Monday, November 23<sup>rd</sup> at 3pm ~ Bedford Ambulance Meeting Room  
Workshop Session ~ No Meeting in November*

*Council Meeting ~ Monday, December 7, 2020 at 7pm ~ Bedford Ambulance Meeting Room  
Year End Meeting ~ Tuesday, December 22<sup>nd</sup> at 7pm ~ Bedford Ambulance Meeting Room  
Workshop Session ~ No Meeting in December*