COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
7:00 P.M.

PRESENT:

____ T. WEAVERLING, COUNCIL MEMBER
____ P. NEFF, COUNCIL MEMBER
____ S. TURKOVICH, COUNCIL MEMBER
____ J. CESSNA, COUNCIL MEMBER
____ J. RINSCHEID, COUNCIL MEMBER
____ W. BLACKBURN, COUNCIL MEMBER
____ K. FETTERMAN, COUNCIL MEMBER

____ W. LEIBFREID, MAYOR
____ B. DIEHL, MANAGER/TREASURER
____ B. GELLER, BOROUGH SECRETARY
____ M. HIZER, ASST. BOROUGH SECRETARY
____ C. BOWMAN, CHIEF OF POLICE
____ D. CRABTREE, SOLICITOR
____ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT: _____
_____
_____

PLEDGE OF ALLEGIANCE
CALL MEETING TO ORDER **(President Weaverling)**

MINUTES: May 3, 2021 Regular Meeting and May 18, 2021 Workshop Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications: _____
_____
_____

BILLS: May 4, 2021 through June 7, 2021

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications: _____
_____
_____

TREASURER'S REPORT(S): June 7, 2021

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications: _____
_____
_____

BID OPENING(S):

VISITORS RECOGNIZED: *3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC*

MAYOR/POLICE DEPARTMENT'S REPORT:

- Monthly Statistics

POLICE CHIEF BOWMAN'S REPORT:

PRESIDENT'S REPORT:

ENGINEER'S REPORT:

- Streetscape Discussion – *discussion on amount (if any) to pledge/match toward the project. Originally Council had wanted to use monies previously spent on preliminary design work for the project as part of the $100,000 match. That will be difficult to do now since much of that design work was done on streetscape sections that have been removed and the ADA ramps, which have also been separated from the application. The grants still do not require a local match to be offered, but feel they look more favorably on projects that offer some type of match.*

ONGOING COUNCIL BUSINESS:

SOLICITOR'S REPORT:

COMMITTEE REPORTS BY CHAIRPERSON:

Bedford Heritage Trust Report – Jeff Rinscheid

DBI + Event + Sign Request(s) – Sharon Turkovich

- DBI is requesting use of the Lutheran quadrant of the Square to hold a Christmas in July – Painting in the Square event on Saturday, July 24th from 1 to 3 pm in partnership with SAMA to create ornaments for the Town Square Christmas Tree. The event will be in conjunction with the Bedford County Chamber of Commerce who will be holding Christmas in July events during the week of July 18th through the 24th.

Motion _____ Second _____ Vote (____ - _____)

Emergency Preparedness/Response & Safety – Bill Blackburn

Finance, Personnel & Budget – Tim Weaverling

- Borough CD at Hometown Bank matures 06-14-2021. Current Value is $54,998.39.
  Current Rates are:
  - Hometown Bank – 12-month variable .20% (able to withdraw money once a month) or 12 - month fixed .25%
  - Altoona First – 12-month variable .30% (able to withdraw funds once per quarter) or money market .50% (combined checking/savings)
  - Somerset Trust – 12 - month fixed .20% or 13 - month fixed .25%

Motion _____ Second _____ Vote (____ - _____)

Borough Property, Infrastructure, Equipment & Parks/Rec – John Cessna

Ordinances Review – Patrick Neff

BOROUGH MANAGER'S REPORT:

1. Act on recommendations from HARB on Permit Applications approved at May 27th meeting:
   - Kathleen Kepner – 205 W John Street – Add Mesh Fencing adjacent to property line.
   - Chris and Stacey Clark – 209 W John Street – Add Privacy Fence adjacent to property line.
   - Dianna Baker – 119 S Richard St – Add Signage – Dianna Nicole Photography

   Motion _____ Second _____ Vote (____ - _____)

2. Letters sent from the Bedford Police Department went to property owners on Richard, Pitt, Penn and West Streets along with Central Way.

3. Discussion on updating the Codified Ordinance Book – last print was 11/01/2001. *Misty took over this project in 2018 – Ordinance Committee needs to move on this project.*

4. Notification was received from UPMC that our costs would be increasing 22% or approximately $33,500 over the 12-month contract period which begins on July 1, 2021 and ends on June 30, 2022. Motion to renew the contract with Reed, Wertz and Roadman for healthcare coverage through UPMC.

   Motion _____ Second _____ Vote (____ - _____)

5. Openings:
   - Carla Sturgis – H.A.R.B. – 5-Year Term
     (Replacing Bill Blackburn– whose term expires on 06/2022)

   Motion _____ Second _____ Vote (____ - _____)

6. Re-appoint the firm of Wessel & Company to audit the Borough's Financial Records for another 3-year term (2021-2023).
   - *Bedford Borough 2021 ($9,500) 2022 ($9,700) 2023 ($9,900)*

   Motion _____ Second _____ Vote (____ - ____)

   - Discussion on Change Order received in the amount of $1,500 for additional reconciliation and increased hours reconciling interfund accounts between the Borough and the Municipal Authority for the 2020 audit term.

7. The Borough has been working on the mulching/trimming/clean-up of the Squares and held a Town-Work-Day (partnering with DBI) on Thursday, May 13th.
   - Thank you to Traci Weyant (and the members of the Evening Rotary crew) for their volunteer work at the Fort Museum in April. They mulched and cleaned up all the flower beds, etc.
   - Thank you to Kevin Cook (and his crews) for cleaning up the small area at the rear of the Ford Garage in May.
   - Much appreciation to those who participated in the Town-Work-Day installing flower brackets, banners, planting/mulching of tree boxes, etc.

   As the summer continues, our Public Works Department will continue clean-up throughout town (street sweeping, sign replacement, line painting and mowing).

8. Many thanks to all those who participated in the Bedford Township & Bedford Borough "Joint Residential Bulky Waste Drop-off Day" - appreciate all their help.

9. Motion to approve Requisition #15 (Renovation Project Loan) in the amount of $236,085.79 (details on Requisition).

   Motion _____ Second _____ Vote (____ - ____)

EXECUTIVE SESSION:
PRESIDENT'S REPORT:
ADJOURNMENT: MOTION _____

Reminder(s):

Workshop Session ~ Tuesday, June 15, 2021 @ 3:00 p.m.
Next Council Meeting ~ Tuesday, July 6, 2021 @ 7:00 p.m.

DUE TO COVID, WHEN NECESSARY – MEETINGS WILL BE DONE BY TELECONFERENCE. Access to each teleconference will be provided to all media outlets, and residents can also join the teleconference by utilizing the telephone number and access code published on the borough's website (www.bedboro.com) for each meeting.

REMINDER – Council Meetings will be held at the Bedford Ambulance Building – Meeting Room until Renovation Project is Complete (Anticipated for July 2021)
(From Vondersmith - Entrance will be on the left side of the building)
(walk back to rear deck, enter door into meeting room)