COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
7:00 P.M.

PRESENT:

____ T. WEAVERLING, COUNCIL MEMBER
____ P. NEFF, COUNCIL MEMBER
____ S. TURKOVICH, COUNCIL MEMBER
____ J. CESSNA, COUNCIL MEMBER
____ J. RINSCHEID, COUNCIL MEMBER
____ W. BLACKBURN, COUNCIL MEMBER
____ K. FETTERMAN, COUNCIL MEMBER

____ W. LEIBFREID, MAYOR
____ B. DIEHL, MANAGER/TREASURER
____ B. GELLER, BOROUGH SECRETARY
____ M. HIZER, ASST. BOROUGH SECRETARY
____ C. BOWMAN, CHIEF OF POLICE
____ D. CRABTREE, SOLICITOR
____ T. COOPER, ENGINEER/SMAI

OTHERS PRESENT: _____
_____
_____

PLEDGE OF ALLEGIANCE
CALL MEETING TO ORDER (President Weaverling)

MINUTES: August 2, 2021 Regular Meeting and August 17, 2021 Workshop Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications: _____
_____
_____

BILLS: August 3, 2021 through September 7, 2021

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications: _____
_____
_____

TREASURER'S REPORT(S): September 7, 2021

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications: _____
_____
_____

BID OPENING(S):

VISITORS RECOGNIZED: *3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC*

MAYOR/POLICE DEPARTMENT'S REPORT:

- Monthly Statistics
- Set Date & Time for Trick or Treat ~
  History:

2010	Saturday	10/30/2010	5-7pm
2011	Saturday	10/29/2011	5-7pm *(Postponed until Monday, Oct. 31st due to weather)*
2012	Saturday	10/27/2012	5-7pm
2013	Thursday	10/31/2013	6-8pm
2014	Saturday	11/01/2014	6-8pm
2015	Thursday	10/29/2015	6-8pm
2016	Saturday	10/29/2016	6-8pm
2017	Tuesday	10/31/2017	6-8pm
2018	Saturday	10/27/2018	6-8pm *(Postponed until Tuesday, Oct. 30th due to weather)*
2019	Saturday	10/26/2019	6-8pm *(Postponed until Saturday, Nov. 2nd due to weather)*
2020	Saturday	10/31/2020	6-8pm

2021 will be on: _____ from (_____)

- *Note – The Bedford County Chamber of Commerce is holding a movie night in conjunction with Halloween and was hoping that you'd take this into consideration. Their movie will start at 7:00 p.m. on Saturday, October 30th. Requesting that Trick or Treat be set from 5-7 p.m. so that families could immediately plan to attend the movie event.*

POLICE CHIEF BOWMAN'S REPORT:

PRESIDENT'S REPORT:

ENGINEER'S REPORT:

- Update on Grant Submittal

ONGOING COUNCIL BUSINESS:

SOLICITOR'S REPORT:

COMMITTEE REPORTS BY CHAIRPERSON:

Bedford Heritage Trust Report – Jeff Rinscheid

DBI + Event + Sign Request(s) – Sharon Turkovich

- Request received DBI to extend the Farmers Market on Wednesday, September 29, 2021, from 9 am to 5 pm.
- Request from Bedford High School Homecoming Parade Committee to hold the Parade on Friday, September 24, 2021 beginning at 5:00 pm. Parade will exit the HS parking lot heading west on Watson, north on Juliana, east on John and returning to the HS parking lot.
- Request from Precious Life of Bedford County to hold the Walk for Life on Saturday, September 25, 2021 beginning at 10:00 a.m. with an expected completion time of 11:30 a.m. The Walk will utilize the sidewalks. Walk will begin and end at Bedford High School.
- Request from Bedford County Chamber of Commerce for Downtown on the Farm to be held on Wednesday, September 29, 2021 from 5pm to 7:30 pm in the Lutheran and Presbyterian Church Squares. Seeking closure of Juliana Street from Central Way to Penn Street from 4 pm to 8pm.

Motion _____ Second _____ Vote (____ - ____)

Emergency Preparedness/Response & Safety – Bill Blackburn

Finance, Personnel & Budget – Tim Weaverling

Borough Property, Infrastructure, Equipment & Parks/Rec – John Cessna

Ordinances Review – Patrick Neff

- Approve Ordinance 2021-02, an Ordinance of the Borough of Bedford closing and vacating a portion of Lafayette Avenue

  Motion _____ Second _____

  Roll Call Vote:

Aye	Nay	
____	____	T. Weaverling, Council Member
____	____	P. Neff, Council Member
____	____	S. Turkovich, Council Member
____	____	J. Cessna, Council Member
____	____	J. Rinscheid, Council Member
____	____	W. Blackburn, Council Member
____	____	K. Fetterman, Council Member
____	____	Vote Tally

- Motion to approve Matthew Deneen of 311 E. Penn Street asked that a Handicapped space be removed in front of his property. The previous owner requested the space, but it is no longer needed. Asking for a motion that an Ordinance be drafted and advertised for Council to act at a future meeting.

  Motion _____ Second _____ Vote (____ - ____)

BOROUGH MANAGER'S REPORT:

1. Four applications were HARB approved at the August 26th Meeting:
   - 111 E. Pitt Street - Robert Turkovich – Add retaining wall, grade and resurface parking lot
   - 117-123 S. Richard Street – Shelley Wertz, James Roue - Paint doors black, add awnings
   - 109-115 S. Bedford Street – CBB Investment Group, LLC – Paint sections of building currently gray in Still Water. Trim will remain white.
   - 342 S. Richard St. – Your Safe Haven – move free standing sign from S. Thomas to new location

   One application was approved via email:
   - Roof leak at 123 S. Bedford St – Lori Whetstone – Replace brown shingles with brown metal

   Motion _____ Second _____ Vote (____ - ____)

2. Letters sent from the Bedford Police Department went to property owners on Penn, Pitt, Richard, and Spring Streets.

3. Motion to approve Requisition #20 (Renovation Project Loan) in the amount of $114,176.[51] (details on Requisition).

   Motion _____ Second _____ Vote (____ - ____)

4. Requesting a MOTION to accept the 2022 Minimum Municipal Obligation (MMO) for the following Cash Balance and Pension Plans---
   ******2022 MMO for Non-Uniform Pension Plan is $141,885.17 ---- with $34,471.29 (Borough General Fund 01), $52,497.51 (Borough Water Fund 06) and $53,916.36 (Borough Sewer Fund 08).***

   2021 MMO for Non-Uniform Pension Plan is $151,754.00 ---- with $36,420.96 (Borough General Fund 01), $56,148.98 (Borough Water Fund 06) and $59,184.06 (Borough Sewer Fund 08).

   2020 MMO for Non-Uniform Pension Plan was $164,205 ---- with $36,125.19 (Borough General Fund 01), $62,398.05 (Borough Water Fund 06) and $65,682.16 (Borough Sewer Fund 08).

   2019 Total MMO $161,447.32---- Borough MMO was $84,520.62 with $31,700.07 (Borough General Fund 01) and $52,820.54 (Borough Sewer Fund 08). 2019 Water Authority's MMO - $76,926.72

   2018 Total MMO $115,066.20---- Borough MMO was $54,730.40 with $24,255.62 (Borough General Fund 01) and $30,474.78 (Borough Sewer Fund 08). 2018 Water Authority's MMO - $60,335.80

   *******2022 MMO for the Police Pension Plan of $111,387 --- employee contributions of approximately $14,460 (5% of wages) with the remaining balance of $96,927 to be allocated against the Borough General Fund 01.***

   2021 MMO was $102,669.00 (projected employee contributions of $10,760 and $91,909 budgeted Fund 01)
   2020 MMO was $116,316.00 (projected employee contributions of $13,765 and $102,551 budgeted Fund 01).
   2019 MMO was $114,070.00 (projected employee contributions of $11,485 and $102,585 budgeted Fund 01).
   2018 MMO was $103,381.00 (projected employee contributions of $13,704 and $89,677 budgeted Fund 01).
   2017 MMO was $102,907.59 (projected employee contributions of $13,261 and $89,506 budgeted Fund 01).

****2022 MMO for the Cash Balance Plan --- $1,443.77. The MMO for the Cash Balance Plan is calculated differently than the pension plan.** An estimate of the contracted employer contribution is for budgeting purposes only. Administrative Charges of $20.00 per member is the only MMO amount paid. The contracted employer contribution is remitted monthly along with the employee withholdings.

2021 MMO for the Cash Balance Plan was $2,806.56
2020 MMO for the Cash Balance Plan was $2,847.11.
2019 MMO for the Cash Balance Plan was $2,700.15.

Motion _____ Second _____ Vote (____ - ____)

5. Motion to authorize advertising for Bid Quotations, with opening at the October Meeting, the following items at the WWTP: Sludge Hauling, Ferrous Sulfate and WWTP Heating Oil.

   Motion _____ Second _____ Vote (____ - ____)

6. On August 27th, we received a check from EMC Insurance Companies in the amount of $22,224.75. This dividend was made possible due to our participation in the Safety Group Insurance Program through EMC – for good loss experience. That amount was deposited as follows: $13,557.09 to Borough General Fund 01 and $8,667.66 to the Borough Sewer Fund 08.

EXECUTIVE SESSION:
PRESIDENT'S REPORT:
ADJOURNMENT: MOTION _____

Reminder(s):

Workshop Session ~ Tuesday, September 21, 2021 @ 3:00 p.m.
Next Council Meeting ~ Monday, October 4, 2021 @ 7:00 p.m.

DUE TO COVID, WHEN NECESSARY – MEETINGS WILL BE DONE BY TELECONFERENCE. Access to each teleconference will be provided to all media outlets, and residents can also join the teleconference by utilizing the telephone number and access code published on the borough's website (www.bedboro.com) for each meeting.

REMINDER – Council Meetings will be held at the Bedford Ambulance Building – Meeting Room until Renovation Project is Complete
(From Vondersmith - Entrance will be on the left side of the building)
(walk back to rear deck, enter door into meeting room)
Administrative/Police & PWD Move Scheduled for late September/early October – Hopefully, the October Workshop Mtg. Will Be in New Building